

# GLOBAL LINK

Association of American Foreign Service Women



## Janet Scott Wins Award

The 1998 Lesley Dorman Award was presented to Janet Scott at the celebration of the Family Liaison Office's 20th anniversary on March 20.

Janet's diverse contributions to AAFSW during the last 15 years have been highly instrumental in moving forward the organization's goals and objectives. In 1987, Janet arrived in time to celebrate AAFSW's victory for divorced spouses. She helped write the paper for AAFSW which was presented on the Hill as an exposé on the Foreign Service and the Spouse. Janet was a co-chair of the AAFSW Forum Committee and worked on other important programs. In 1989, when Vice President of the organization, Janet worked on the Committee that established the AAFSW/Secretary of State Volunteerism Awards overseas. She sat on the panel to select the first recipients of the award. Janet played a key role in organizing the 30th Anniversary of AAFSW and represented AAFSW as a member of the Committee convened to establish a day care facility at Columbia Plaza to aid working parents.

(See "Award," page 8)

## Volunteerism Winners Named

Congratulations to the winners of the 1998 AAFSW/Secretary of State Outstanding Volunteerism Awards! The winners' accomplishments will be featured in future issues of *Global Link*.

*Teresa J. Kramer  
Rabat*

*Cindy Murphee  
Dar Es Salaam*

*Brian Rudert  
Santo Domingo*

*Jacqueline Schurman  
Beijing*

*Nida Tansey  
Tashkent*

## A letter from the President Award Gains Financial Support

Dear AAFSW members, This has been a busy year and, as it draws to a close, we look forward to Foreign Service Day on May 8 and awarding the AAFSW/Secretary of State pins for Outstanding Volunteerism abroad.

We are happy to announce that in future years we will be able to accompany these awards with a cash prize, thanks to the generosity of former Sec-

(See "Gifts," page 3)

## New Appointments Benefit Families

By Robert Regelman, Office of Overseas Employment, and Judy Ikels, Family Liaison Office

In May, the Department launches the "Family Member Appointment," a new employment mechanism for many non-career spouses (and eligible children) working on Department of State appointments at Foreign Service posts abroad. With the implementation of the FMA, spouses can now begin to receive Federal employee benefits while working in State jobs overseas, including:

- ★ Contributions and credit towards a federal retirement pension, normally under the U.S. Government-wide Federal Employee Retirement System (FERS). It will not be under the special pension plan established for career Foreign Service Officers and Specialists.

- ★ Contributions to the Thrift Savings Plan (TSP), a federal sector version of the 401(k) plans available in much of the private sector.

(See "Employment," page 6)

**FORUM MEETING**  
**Saturday, May 2**  
**10 a.m. to 1 p.m.**  
**Metropolitan Memorial United Methodist Church,**  
**Northwest Washington.**  
*Call the AAFSW office for more information*



**Inside This Issue**

Move Like a Pro.....Page 4

May Luncheon.....Page 7

NEW FS Family Web Site.....Page 8

# AAFSW EVENTS

## MAY

- 2 **FORUM meeting**
- 4-8 **OBC Training Skills**
- 12 **Annual Luncheon**
- 16 **OBC Going Overseas** (Logistics for adults, children, families, singles, couples)
- 19-21 **OBC Regulations, Allowances, Finances**
- 26 **Board Meeting**
- 27 **OBC Legal Considerations in the Foreign Service**
- 30 **OBC American Studies**

## SUMMER

NOTE: *Global Link* is published just once during the summer. Deadlines will be June 15 for the summer issue and August 1 for the September issue.

OBC summer course topics include Spouse Employment Options, Overseas Health Concerns, English Teaching, Spouse to Spouse, and the perennially popular Promoting American Wines. Contact the OBC directly for more information or to register.

### OTHER USEFUL NUMBERS

- AMERICAN FOREIGN SERVICE ASSOC.  
2101 E St., NW, Washington, DC 20037  
Telephone 202-338-4046
- EMPLOYEE CONSULTATION  
Room 5914 Department of State  
Room L 127, Columbia Plaza  
Telephone 202-663-1815  
DIRECTOR: Anne Weiss, ACSW
- FAMILY LIAISON OFFICE  
Room 1212, Department of State  
Telephone 202-647-1076  
Web site <http://www.state.gov/www/fla/>  
DIRECTOR: Kendall Montgomery
- FOREIGN SERVICE LOUNGE  
Telephone 202-647-3432
- FOREIGN SERVICE YOUTH FOUNDATION  
Kay Branaman Eakin (President)  
202-863-2317  
Susan Scott (Administrator) 703-759-7952
- OFFICE OF OVERSEAS SCHOOLS  
Room 245, Department of State  
Tel. 703-875-7800 Fax 703-875-7979  
E-mail: [overseas.schools@dos.us-state.gov](mailto:overseas.schools@dos.us-state.gov)  
Web site: [www.state.gov/www/about\\_state/schools/](http://www.state.gov/www/about_state/schools/)  
DIRECTOR: Keith D. Miller
- OVERSEAS BRIEFING CENTER  
4000 Arlington Blvd., Arlington, VA 22204  
Telephone 703-302-7274  
DIRECTOR: Ray Leki

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Honorary Vice President Brooke Shearer

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fax: 410-721-2490
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- FORUM**  
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- MEMBERSHIP**  
Olivia Brown - 202-966-3238
- PROGRAM**  
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- PUBLIC RELATIONS**  
Lesley Dorman - 202-484-3497

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- PLAY GROUP COORDINATOR**  
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- WOMEN IN TRANSITION**  
Nancy Longmyer - 703-532-4694
- WRITERS' GROUP**  
Jerri Bird - 202-554-2750  
Silvia Zimmerman - 202-966-1072

PLEASE ADDRESS CORRESPONDENCE WITH APPROPRIATE CHAIR CLEARLY INDICATED AS FOLLOWS:  
AAFSW (Name of Chair)  
5125 MacArthur Blvd., NW  
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Washington, DC 20016

### IMPORTANT AAFSW NUMBERS

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**AAFSW HOUSING DESK**  
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**CHILD CARE REFERRAL**

**SENIOR LIVING**  
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**NEWSLETTER EDITOR: Jan Fischer Bachman**  
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*AAFSW membership is open to all U.S. Foreign Service employees and family members. Annual dues are \$25. Subscriptions to GLOBAL LINK are available to the public at \$25 per year.*

### NEIGHBORHOOD NETWORK

- D.C.**  
20008 - Richard Nugent, 202-686-4152  
20024 - Kay Branaman Eakin, 202-863-2317  
20037 - Lucy Williams, 202-861-0650

- Maryland**  
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Barbara Reese, 301-951-4328  
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22090 - Reston  
Virginia (Ginnie) Carter, 703-860-4732  
22101 - McLean  
Karen Gladding, 703-748-2726  
22181 - Vienna  
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22207 - Arlington  
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## Etiquette Answers: Thanks Again!

I have applied this answer not only overseas but also in Washington since 1969. I send a thank you note whenever we are invited to a dinner or luncheon where the name of an individual appears on the invitation. This means I don't send notes for national days or large receptions or business events. But if Ambassador and Mrs. Jones or Ms. Smith or Mr. Nemczyk have chosen to invite us to their table, be it a private or an official meal, I don't think it's too much of an imposition to pen a quick note and thank them for it. I prefer to write rather than phone because I do not think that thank yous left on phone machines are the communications of choice.

I have felt vindicated in my choice of note-writing practice ever since I read that, while he was flying on to the next country, President Bush was penning notes to people who had been involved with a state visit.

Whether one is or isn't official should not have anything to do with writing

notes. One does it because one appreciates the effort put into an event that one is asked to attend. Thank you notes are appropriate for ALL kinds of events, not just official ones.

Sorry this is a bit late, but our newsletter comes by pony express.

Ann Johnson  
Bratislava, Slovakia

*NOTE: Etiquette Answers are welcome whenever they arrive! So far we have not had any replies to last month's question on how to (politely, of course) get rid of people who act friendly and offer gifts only because they want visas. Any ideas?*

*Although it is not an etiquette matter, we would also like to hear from you after you read this month's article on moving (pages 4-6). What strategies have always worked for you? Which insurance companies have been easy to work with? What is the one mistake you will NEVER repeat? See page 2 for information on how to contact us.*

## Generous Gifts Fund Endowment

(Continued from page 1)

retary of State James Baker and Mrs. Baker and former Secretary of State Henry Kissinger and Mrs. Kissinger.

We have also received a generous bequest from the estate of our dear friend Marlen Neumann and have, with the consent of her family, added this to the fund for volunteerism awards.

Due to these gifts we now have \$11,000 toward our goal of a \$60,000 fund to endow these awards. We will continue to seek funds for this cause until our goal is met. We will recognize generous contributors to this fund each year on Foreign Service Day.

Pam Pelletreau and Claire Bogosian have coordinated the efforts to raise this money and have my sincere thanks, on your behalf, for their work. Each of you have our thanks for your volunteer efforts abroad and your support of AAFSW.

Gerre Lee Craig  
AAFSW President



## Congress Hears of AAFSW

Daniel Geisler, AFSA President, included the following in his testimony before the Senate Appropriations Subcommittee regarding Foreign Service funding for financial year 1999:

"Ms. Patricia Ryan, Legislative Liaison for the Association of American Foreign Service Women, said about family life in the Foreign Service, 'Foreign Service professionals and their families face hardships on a daily basis. In many places there is the risk of endemic disease and the lack of modern medical facilities. Water is often undrinkable, and food must be scrubbed and cooked in order to be safely eaten. While serving at distant posts, they are separated from friends and family. Due to security measures, living conditions are increasingly isolated. Children have limited opportunities to participate in activities and often have difficulties adjusting to new environments.'"

## FLO Director Says Farewell

Dear AAFSW Members:  
Foreign Service families around the world owe you a debt of gratitude for your vision in advocating for the creation of the Family Liaison Office in 1978. By focusing before others on quality of life issues, AAFSW placed the Department of State in the forefront as an organization that listened to family concerns.

As my years in the Family Liaison Office conclude, I find myself reflecting on the privilege of representing you and your concerns to the management of the Department. I believe we have made a difference—by supporting the evacuees from more than 100 countries, by increasing the travel benefits for our young people, by designing a new appointment authority that will enable certain family members to participate in a federal retirement program, by expanding our publications program into a multi-media program, to mention just a few of our successes. I have enjoyed the opportunity to meet hundreds of CLOs who are so impressively serving their communities abroad and to

— speak with many employees and family members individually or in training programs. The energy and creativity of Foreign Service families is boundless.

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*Foreign Service families  
around the world owe you  
a debt of gratitude  
for your vision*

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It has been an exciting but challenging time to be a part of the FLO team.

It is time for me to move on. I leave the office confident that it will remain a strong advocate for the needs of our Foreign Service families and communities. I thank each of you for your vision, your support, and your encouragement.

Kendall Montgomery  
FLO Director, 1993-1998  
Deputy Director, 1990-1993

# It's Time to Get Moving!

By Mette Beecroft

Yes, the transfer season is almost here. For employees and family members, moving is often a time of mixed emotions—excitement about going to a new post, sadness about leaving an established existence, and nervousness about getting everything done without becoming utterly exhausted.

While employees and family members are confronted with the complications of a big international move, the Transportation Division is gearing up to handle the summer case load. For Transportation, just as for you, this is a time of enormous pressure. During the summer months the workload of each moving counselor quadruples—yet each client still receives individual attention since requirements and posts vary. Moving Counselors understand that their clients are under considerable stress, and they are aware that the moving experience plays an important role in a person's adjustment to post.

Transportation is responsible for a multitude of details, but there are also a number of steps you can take to maximize chances for a successful move. As a veteran Foreign Service spouse who is now assigned to Transportation, I would suggest the following:

planning, organizing, and coordinating do pay off.



### Get an early start.

Get your Travel Authorization (TA) as soon as possible.

This all-important document is prepared by the employee's Personnel Technician in Main State. Without it, Moving Counselors can only make preliminary arrangements. No official expenditure can be made until the TA is issued and funds are obligated. In addition, you may have high-value items that require controlled storage. Permission for controlled storage comes from Personnel, and it is the Personnel Technician who amends TAs to include this provision.

### Transportation Tip

Obtain copies of the TA as early as possible and keep a hard copy with you. For the time being, Transportation cannot download the TA electronically. If you do not have your own copy, you will have to obtain a new one from your Personnel Technician before Transportation can proceed.

Start the moving process at least four weeks in advance. In the summer allow six weeks. The European Bureau (EUR) covers the most territory and the counselors handling EUR traffic are the busiest of all. Get to them as soon as you can.



### Try not to change a scheduled moving date.

At times, changes are necessary. However, changing a date is not as simple as altering a notation on a schedule. There is a domino effect, because lift van construction/loading, as well as the truck, packing crew and moving inspectors all must be rescheduled. Don't forget that in the summer busy season, you are trying to move just when everyone else is moving as well. While Transportation has multiple packers, everyone is competing for a



limited number of packout dates. You may not be able to get a new date and may lose the old one as well.



### Stay in close touch with the Counselor.

The work of the ten Moving Counselors is divided up according to geographic bureau with each Counselor specializing in arranging moves for a specific bureau. The work is also divided up according to inbound and outbound goods. One Counselor arranges moves for retirees. Be sure to obtain the Counselor's full name and direct telephone number. Always get back to the same counselor. Similarly, the same employee or family member should always contact the designated Counselor. This reduces the chances for misunderstanding and ultimately saves time because it is unnecessary to repeat all information.

Schedule your packout and ALL changes through your Counselor. Changes have a cumulative effect. If changes are not put into the computer



### Read "It's Your Move."

This 68-page booklet will give you a better understanding of the entire moving process. It is available in Transportation, Room 1244, Main State (202-647-4140). At overseas posts, the CLO should have copies.

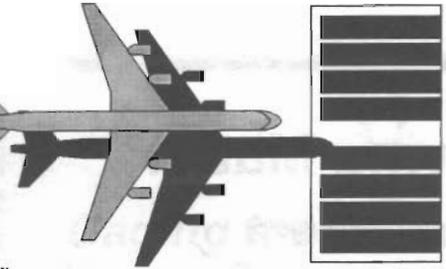


### Give your move top priority.

In spite of time constraints, at some point your move needs top priority. A big move is demanding, both physically and psychologically. It requires your attention if only because it is an investment in your future. If you plan well, you can avoid many frustrations. For example, if you are moving to a tropical post, take some winter clothes as well: you may need them at your next post or for home leave or R&R. Obtaining information,

### Transportation Tip

If you are overseas and need to contact Transportation in Washington, call Ray Schoenberg, Chief of the Transportation Advisory Section, at 202-647-4126. If you have access to the unclassified e-mail system (many CLOs can help you with this), use "transportation query" for the address.



## (How to Handle it Like a Pro)

system to advise the packers, inspectors, etc., problems will result: the packers may not show up; they may show up at the wrong time; or there may be no inspector. If you are going to a "consumables" post, inform your Counselor of the details so that Transportation can arrange for pickup and packing of goods. Once the arrangements are made, get the shipment number for each shipment from the Counselor. The Counselor then uses this number to call up information from the computer on the status of your shipment(s).

When the employee is expecting an inbound shipment, it is equally important to stay in touch. Sometime inbound goods arrive and Transportation has no way of contacting the individual. If goods remain unclaimed for more than 90 days, storage charges begin to accrue at the expense of the employee. For automobiles (POVs), storage is not available as a benefit and storage charges begin to accrue immediately.



### Organize your move.

Movers often arrive at a packout only to find that items are insufficiently organized—which practically guarantees that something is going to end up in the wrong place. Moving to a new post usually involves at least four categories of packing: UAB (air freight); HHE (household effects—everything else you're sending); storage; and personal baggage. You might also want to consider what you will discard or give away, both to make your job easier and to save the U.S. Government money. Months before you move, you can begin organizing by putting the colored labels provided by Transportation on all items to indicate how items are to be handled. Or you can devise your own system with colored dots, e.g., blue for UAB, green for HHE, etc. Then, when packout really starts, goods can be put together quickly according to their designation. No matter how tired you are, organizing can be done automatically since the planning has already been done.

Part of good organization involves allowing more time than you think you will need. Then, if unanticipated problems occur, there is time to make adjustments.

To further facilitate your move, you might want to station someone on each floor of your house to supervise packing. If you encounter unsolvable difficulties, call one of the Transportation Managers. Their names and numbers appear in the brochure provided with the "It's Your Move" booklet.



### Keep good records.

Three types of records are important: personal inventories, moving company documents, and shipping documents.

Make **personal inventories** of the items in HHE, air freight, storage, and even your personal luggage. If you do sustain a loss, you can be much more specific about your claim. In the case of stored goods, especially if you remain overseas for a number of years, inventories help you to keep straight what you have where.

Keep **moving company documents**. If you remain overseas for an extended period, this may require keeping them for a number of years. As far as the moving company is concerned, the storage inventory is your only proof that the stored goods are yours. And the

inventory of HHE is your only means of assuring that all goods are delivered at your new post. Furthermore, these inventories are also required if you need to file an insurance claim.

**Shipping documents** are also important. Your new post will need the **Airway Bill of Lading (AWB)** number to track your air freight. When your UAB is first picked up, it will not yet have an AWB. The packing company will receive this information later from the freight forwarder who takes the UAB from the packing company to the airport. It may be necessary to contact the packing company several times to get the AWB number.

For your HHE, two documents are involved: the **Government Bill of Lading (GBL)** and the **Ocean Bill of Lading (OBL)**. These documents will help your new post track the progress of your HHE. The GBL is prepared by the Despatch Agent (Department of State facilities located in New York, Baltimore, Miami and Seattle) and issued to the freight forwarder who takes the HHE from the packing company to dockside. The OBL secures space on the ship.



### Develop realistic expectations.

Waiting for UAB and HHE to reach post can be difficult, but much frustration can

(See "Moving," page 6)

## The Inside Story on Insurance

Insurance coverage is often misunderstood. Some people believe that if they sustain a loss, the Military Personnel and Civilian Employees' Claims Act of 1964 provides for them to be paid up to \$40,000. It's not that simple. All goods are depreciated—even antiques and oriental carpets—and there are many sub-maximums which limit how much you can claim for a given item. To be adequately covered, you must have private insurance. Here, too, there are limitations:

- Most "regular" property insurance covers only outright loss, not damage.
- To cover damage as well as loss, you need a personal articles floater for high-value goods. These must be appraised before they can be covered.
- Loss or damage resulting from civil unrest, including evacuations, is only covered by special policies which also contain exclusions.

## Employment Options Improve

(Continued from page 1)

★Life Insurance under the Federal Employees Group Life Insurance (FEG-LI) Program.

★Health insurance under the Federal Employees Health Benefits (FEHB) Program, although a spouse or child eligible for the FMA will normally already be covered as a family member under the sponsoring career employee's FEHB family enrollment.

★U.S. Social Security, as is currently the case for PIT appointees and PSCs.

The FMA does not provide allowances to a family member working abroad,

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*It is more important  
than ever for you to  
hand carry all documents  
when you move*

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but of course FMAs continue to be credited under the career employee's allowance levels. A family member working on an FMA can, however, get Danger Pay at posts designated for it.

The new Family Member Appointment (FMA) is a step in the right direction toward equity for eligible family member (EFM) employees who serve in our missions around the world. With this benefit come new responsibilities, and family members will want to become more actively involved in their personnel actions and records.

The post will provide employees with the appropriate benefits-related forms so that employee records can be updated correctly in the Department of State's central personnel system. EFMs must ensure that these forms are completed and returned to the appropriate bureau or office on time.

Upon being offered an FMA, a family member will need to sit down with a personnel officer and discuss benefits options available. Some elections made at this time have long-term consequences.

Family member appointees should have their personnel documentation with them, should read carefully the guidance and regulations relevant to the new appointment, and should follow up to make sure the elections have been made correctly. Particular attention should be paid to prior U.S. Government appointments, pre-1987, that conferred retirement benefits.

As with any change in personnel policy, there will be a learning curve as everyone, including personnel and administrative officers, learns the new regulations. FLO and the Office of Overseas Employment will be the primary points of contact for questions.

Please refer to the guidance cables State 051690 (MARCH 23, 1998) and State 059472 (APRIL 3, 1998). These cables should be available at post through the CLO office or Admin section, or they can be accessed from the FLO web site (<http://www.state.gov/www/flo>).

Remember, it is more important than ever for you to keep copies of all personnel actions and hand carry all documents when you move.

*Watch for more details on this new appointment mechanism in the summer issue of Global Link.*

### Where Are the Answers?

In addition to the Family Liaison Office and the Office of Overseas Employment, points of contact for information on FMA will be:

**FMA/PIT Coordinators** in the various regional and functional bureaus will work with EFMs on FMA appointments.

**FMA/PIT Coordinator in PER/OE** will be the point of contact for FMA appointees during non-work periods (Some EFMs who are placed on an FMA will transfer this summer. They will not terminate their appointment, instead their status will be converted into an Intermittent Non Work Status. They will be required to inform PER/OE of current contact information).

## Moving Matters

(Continued from page 5)

be avoided if expectations are realistic. UAB usually leaves the U.S. promptly, and initial flight time is brief. Transportation has less control, however, over the time it takes for UAB to be transferred to a connecting flight. Less predictable still are customs procedures at the new post. If your UAB has not arrived within 15 days, follow up with your GSO.

With HHE, the lift vans may reach port promptly, but may need to wait for an American-flag ship. You should stay in touch with your Counselor to find out what ship will carry your HHE, what the voyage number is, and when it departs. As with UAB, customs clearance in the host country also plays a role in delivery time.



**Take responsibility.** Especially during peak moving season, the Counselors have

many clients. They appreciate a call from you to confirm information or arrangements. Overseas, your own initiative often pays off, especially where movers are less skilled:

→ See that fragile items are well packed, with heavy items at the bottom of cartons.

→ Be sure that lift vans are made of new wood and that they are waterproof.

→ Make sure that lift vans are not overloaded and that—similar to cartons—heavy items are on the bottom.

→ If an address has been put on the lift vans, be sure that it is correct and legible. The person who wrote it may not speak English. Indicating the lift van number and the total number of lift vans (1/5, 2/5, etc.) helps keep the shipment together.

If you have any questions, no matter how small, you are welcome to contact one of the Transportation Managers on 202-647-4140 or 1-800-424-2947. They will do their best to answer your questions directly or refer you to the appropriate source of information.

*Mette Beecroft is a co-chair of the AAFSW FORUM and a Program Analyst for the Division of Transportation at the State Department.*

## May Luncheon

### Caging the Genie: Admiral Stansfield Turner Speaks on His Latest Book

As we all know, despite the new era of international relations following the end of the Cold War, there are still tens of thousands of nuclear weapons held by Russia and the United States. How to control them so that both sides can guarantee their own security continues to be the subject of negotiation.

In his latest book, *Caging the Nuclear Genie: An American Challenge for Global Security*, Admiral Turner presents innovative ideas to resolve this diplomatic and strategic problem. He has received accolades from the intellectual, political, and diplomatic worlds.

Herman Wouk states, "Admiral Stansfield Turner knows as much about the problem of nuclear arms as anybody alive, and knows it from the inside. He offers striking new ideas for reducing this perilous global residue of Cold War lunacy to a managed situation."

John Chafee, the U.S. Senator from Rhode Island, writes, "Why does the U.S. have 15,000 nuclear warheads? Can't we have a reduction strategy that draws down the numbers far faster than traditional arms control negotiations? Admiral Turner gives us thoughtful proposals that hopefully will stir needed discussion and action in this extremely important area."

A few notes about our speaker, who is a graduate of the U.S. Naval Academy and a Rhodes scholar. He had a brilliant career in the Navy which culminated in

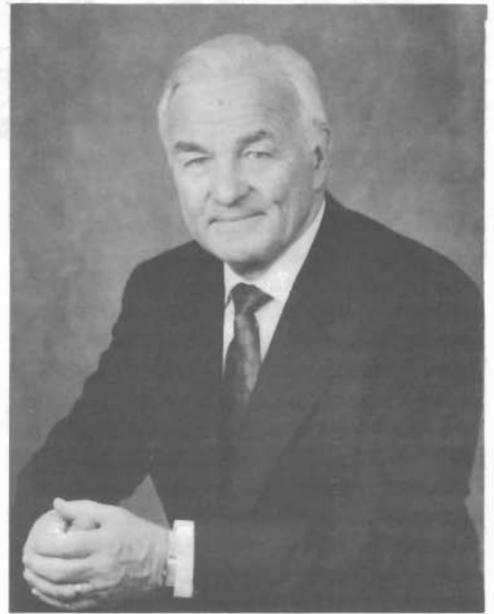
*"Admiral Stansfield Turner knows as much about the problem of nuclear arms as anybody alive"*

1975 in his being promoted to the rank of Admiral and named Commander of Chief of NATO's Southern Flank.

In 1977, President Jimmy Carter named him Director of the Central Intelligence Agency, where he served with great distinction until 1981, when he was presented by the President with the National Security Medal.

Admiral Turner is in constant demand to serve on government panels, on television discussions of global problems, and presently to explain and urge action on the ideas presented in this book.

He assures us that the book is short,



very readable, and understandable to the average citizen. He will have copies of his book available for purchase and will be glad to autograph any if desired.

We are indeed fortunate to have such an experienced leader discuss this and other major aspects of his vast experience at this time.

*Barbara Gordon  
Program Chair*

*The May 12 luncheon will be held at the Fort Myers Officers' Club, located at the intersection of Arlington Boulevard (Route 50) and Pershing Drive in Arlington. There will be an open bar at 11:30 a.m., followed by lunch at 12 noon. The cost is \$20 per person, and reservations must be made by May 6.*

*Reservations Contact: Pearl Richardson, 202-265-3301 or AAFSW office (page 2)*

### FLO Announces New Publications Coordinator

The Family Liaison Office welcomed Susan Browning as the new Publications Coordinator in late March. Susan will coordinate FLO's outreach to the Foreign Service community through written materials, the Department's CD-ROMs, and FLO's web site.

Susan and her family have served in Kenya, where she was the CLO, the Dominican Republic, Egypt, Sri Lanka, and, most recently, Tanzania.

#### May Program Coupon - Immediate Reply Requested

Tuesday, May 12, 1998, 11:30 a.m., Ft. Myers Officers' Club

Name (as you wish it on name tag): \_\_\_\_\_

Telephone: \_\_\_\_\_ New Member? yes \_\_\_\_\_ no \_\_\_\_\_

Name(s) of Guest(s): \_\_\_\_\_

Reservations accepted in the order CHECKS are received. Please send form, with check made out to AAFSW (\$20 per member, \$20 per guest), to AAFSW Reservations, 5125 MacArthur Blvd NW, Suite 36, Washington, DC 20016.

No refunds can be made nor reservations accepted after May 6.

## Service Award Presented

(Continued from page 1)

Among her other contributions are being a Board Member of the Foreign Service Youth Foundation and assisting the Family Liaison Office by welcoming evacuees at airports and helping them settle in temporary housing as a member of the AAFSW Crisis Committee.

Janet has made invaluable contributions in the AAFSW-staffed Housing Office at State and serves as a member of the AFSA/AAFSW Merit Scholarship Committee. She is an AAFSW speaker for the Elder Hostel Program and is currently serving as Community Relations Chair.

Janet appeared on the video "AIDS: New Facts, No Fiction," which was sent to posts overseas. Her valuable contributions and service at the BOOKFAIR have helped to make it an annual success. Janet has worked hard overseas on behalf of AAFSW while in Tanzania, Kenya, Vietnam, Panama, Costa Rica, Ghana, Cameroon, and Malawi with USAID. It gives us much pleasure to present her with this award.

*Lesley Dorman*

## NEW Web Site for FS Families

"Foreign Service Lifelines" is a new web site designed for and written by Foreign Service family members.

Check it out at <http://www.kreative.net/fslifelines>. Special thanks to Melissa Hess for organizing the project and coordinating the design work.

Your comments, ideas, and articles are very welcome, even if you do not presently have internet access—in which case, send them to *Global Link*, carefully marked. The more people who contribute to the site, the more useful it will become.

## Journal Seeks Editor, Fiction

The *Foreign Service Journal* (FSJ) seeks a part-time editor and writer, to start late spring/early summer. The incumbent will edit and lay out the "AFSA News" section and work on other parts of the FSJ as needed. Candidates should have writing and editing experience and knowledge of the Foreign

Service. QuarkXpress is a plus. Please contact the editor (see below).

The FSJ is also soliciting works of fiction up to 3,000 words. Preference will be given for Foreign Service settings, situations and characters. A small honorarium is offered. Submissions by mail, e-mail or fax must be made by **May 1**.

Send to: Bob Guldin, Editor, Foreign Service Journal, 2101 E Street, NW, Washington, D.C. 20037; via e-mail to [journal@afsa.org](mailto:journal@afsa.org); or via fax to 202-338-8244. The top stories, chosen by the Editorial Board, will be published in the July-August issue of the Journal.

### Welcome New Members!

Lynn K. Adrian  
Judith Carrig  
Joan Dine  
Marianne U. Gustafson  
Ann Jackson  
Susan P. Larson  
Sook McConville  
Clemencia Ronan  
Viola Swartz  
Marjorie Smith  
Jane Taylor-Beecham  
Patricia Young Oxley  
Christina M. Zuniga

Association of American Foreign Service Women  
5125 MacArthur Blvd., NW  
Suite #36  
Washington, DC 20016

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